



COURTLAND SQUARE HOA ARCHITECTURAL MEETING MINUTES

PURCELLVILLE LIBRARY, CARRUTHERS ROOM, SECOND FLOOR
SATURDAY JANUARY 20TH, 2007
2:30 PM

Meeting called to order at 2:32 pm on Saturday the 20th of January 2007

Present at the meeting:

Residents:	BOD Members:	ACC Members:
Charles and Carolyn Miller		Ginia McInnis
		Sharon Eberly
		Christa Walker

There was a brief question and answer period where Charles and Carolyn Miller sought clarification of documents proposed by the Board of Directors at the past two Board meetings. As part of this discussion the Millers' requested a copy of the documents that had been proposed, and asked if the ACC had received feedback from the BOD regarding the Vice President's input to the Resolutions raised by the Member-at-Large.

It was noted that while the President had committed to forward that document, it had not been received. Christa executed, on the spot, an action item to follow up on that request and seek the Vice President's input which had not been forwarded to the ACC.

An audit schedule was briefly discussed and standards for that audit were brainstormed.

It was proposed by Sharon to review a sample homeowners' handbook and see what the feasibility of incorporating such a handbook into Courtland Square ACC process is.

The remainder of the meeting was spent reviewing the document and editing, where appropriate to incorporate standards that would be applicable to the Courtland Square ACC.

It was decided that Sharon would edit the document and submit it for review at the next ACC meeting.