

Willard Street Faire Discussion at WNA SC meeting

The location is Hillegass between Derby & Stuart. The date is Sunday, August 24th.

The map that I will provide to the City on our July 15 meeting is on page 2.

I need to get a couple of volunteers to be listed as contacts with the city in addition to me.

Organization Coordinator – last year David did this role

2 others to work with Greg – specifics TBA

Our planning meeting will be held on Tuesday July 8 at 7:00 pm at my house. Basic assumptions so far are:

1. We will block off about 2/3 of the 2700 Block on Hillegass – see placement of the barricades.
2. We will use a smaller (15 yard) dumpster and put it in the existing blue zone adjacent to the clubhouse. This will require us to set up a temporary blue zone (by placing signage).
3. We will also be required to place no parking signage up 72 hours prior to the event. We will also go door-to-door the week prior to alert the neighbors about the closure.

Areas we need to cover (Ideally we would like to have one person be responsible for each area):

- A. Flyers and promotions (Janet's committee can help here?)
- B. Event/traffic Signage and distribution
- C. Organization tables/displays
- D. Food & Beverage (City will work with Mario's)
- E. WNA display, presentation, etc.?
- F. Use of park besides seating area? – we have a permit for the park
- G. UC and COB presentations/assistance
- H. Budget

So far – Street Permit & Park Permit – actual cost TBA -- max cost \$288.



Willard Neighborhood Association Street Faire

Sunday, August 24, 2008