

**Trail's End Homeowner's Assn., Inc.**  
**Board Meeting Minutes from December 13, 2008**

Meeting was called to order at 10:00 a.m. by President Dan Herrygers at the Trails End Clubhouse. Also in attendance were Vice-president Michael Knight, Treasurer Bev Kuseliauskas, Secretary Ed Weyer, and Director-at-Large Terry Brettner. No guests were present.

Dan moved to accept the minutes of the September 6, 2008 meeting as circulated by email. Terry seconded. Motion carried and minutes approved.

Bev gave the Treasurer's report. Balance in checking is \$8910.98. A CD for \$10,000 matures on December 14, 2008, and will be automatically renewed with earnings reinvested. Interest earned for the year through December 14<sup>th</sup> is \$82.39.

**New Business:** Discussion on financial matters ensued in preparation for budget considerations for 2009. Insurance premiums on the clubhouse decreased from \$528.75 quarterly to \$409.75 quarterly due to the new metal roof. A quote for sealing the clubhouse driveway and parking area including fixing an area where water pools came in at \$1200 for 2 coats and \$1500 for 3 coats, while stripes would add \$300. A quote from the pool maintenance company used previously by the developer came in at \$75 per week for labor plus supplies for the period when the pool is open. Charges for opening and closing the pool were quoted at \$270 for both. The board estimated total pool labor would cost approximately \$1125 (for 15 weeks) and \$300-\$500 in chemicals/supplies. Several options for professional cleaning of the clubhouse were discussed. A full cleaning costs about \$100, but less in-depth cleanings were considered as an every other time option. A ballpark projected budget consensus for 2009 was \$22,000 to \$23,000.

In the matter of yearly dues, Bev moved to set dues at \$400 per lot, the same amount as the previous year. Terry seconded and the motion carried unanimously.

Discussion then turned to the due date for the association dues. Dues for 2008 were due on March 1, 2008. Michael moved to make dues for 2009 due on February 1, 2009, dues for 2010 due on January 1, 2010, and on January 1<sup>st</sup> each year thereafter to coincide with the Association's fiscal year; and to require notices be mailed with delivery receipt required. Dan seconded Michael's motion. Motion carried unanimously.

In the matter of late payment penalties, Dan moved to employ the same procedures as used last year, including a charge of one dollar per day for late payment. Bev will use wording from the March 8, 2008 minutes when drafting the notice to members. Terry seconded and the motion carried unanimously.

In other business, Dan will draft the notice to members announcing the annual membership meeting for Saturday, March 21, 2009, 10:00 a.m. at the clubhouse. Mailing of the notice and other information will be accomplished in the second half of January. Included will be information about board members who choose not to serve on the new board.

**Old Business:** The board reviewed the latest draft of the Rules and Regulations document. After several editorial changes were agreed to, Terry moved to accept the document as amended. Ed seconded and the motion carried unanimously. Dan will finalize the document and obtain the required signatures.

In other business, Bev moved that the board go forward with the website, and Dan seconded the motion which carried. It was noted that the website will not include names of members other than board members. Also, the site apparently only supports posting one picture. Terry suggested a picture of the new board might be appropriate after the March general membership meeting to help facilitate awareness of who is on the Board. The “link” for the website will be included in information mailed to members.

Dan moved to adjourn the meeting. Terry seconded. The motion carried and meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Ed Weyer, Secretary