

# CPHOA Architectural Change/Modification Request Form

CPHOA Website: [http://www.neighborhoodlink.com/Cottonwood\\_Point/home](http://www.neighborhoodlink.com/Cottonwood_Point/home)

Date submitted to Board of Directors for Architectural Review (ARC): \_\_\_\_/\_\_\_\_/\_\_\_\_

Requesting changes for address: \_\_\_\_\_ Homeowner Name(s): \_\_\_\_\_

I/we have reviewed the architectural guidelines on the CPHOA website (included in the covenants)

I/we request copies of architectural guidelines from the ARC.

## We are proposing to:

Add \_\_\_\_\_ sq./ft onto existing structure

See attachments (include detailed plans)

Add  Remodel  Remove **(Check all that apply)**

Fencing  Decking  Railing  Patio/Deck Cover

Driveway  Windows  Other

**Re-paint.**  You MUST paint (at least) a 2 X 2 ft. section of paint on the exterior of your house and/or trim for the ARC to review the color.

Exterior House Color  Trim  Exterior Door

**Re-roof.**  See attached samples that comply with roofing guidelines (see HOA website.)

Name: \_\_\_\_\_ Color: \_\_\_\_\_

**Re-gutter.**  See attached detailed plans.

**Landscaping.**  See have attached detailed plans.

Soft-scaping (plants)  Hard-scaping (concrete, blocks/bricks, stones)

Remove  Replace  Add  Other (clarify with comments)

## Non-permanent appurtenance(s) on my/our property (play equipment, seasonal structures, hot tubs, etc.)

See attached detailed plans

Do your neighbors know? Are they ok with size placement?  Yes  No

(Be a good neighbor and communicate about your proposal(s) in advance of your application)

**Application must be submitted AT LEAST 30 days to start of work.** We would like to schedule work to begin by: \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments (use back of form or additional sheets if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARC Approval  Yes  No (see attachments) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature

Board or ARC Position