


<p><i>Courtland Square</i></p> 	Date: June 1, 2011
	Time: 7:00 PM
	Location: Charles and Carolyn Miller's House 534 Gentlewood Square

Board Members Present	Scott Bolan, Suzanne Larry, Shane Walker, Charles Miller
Minutes Taker	Scott Bolan
Homeowner Attendees:	Carolyn Miller, Christa Walker

Agenda Items

Topic	Who Submitted	Discussion points	Vote
ACC Guideline. We will vote on the entire document during this meeting. Please read up on this document and come with any questions/concerns	Scott Bolan	ACC Guideline was passed. Please see document Architectural Committee Document located on www.courtlandsquare.org . This document will be used moving forward with any work done outside of your home. If you begin work on the outside of your home and do not have an application filed (when applicable) with the ACC, this board will move and react swiftly. We ask that you follow these guidelines and if you have any questions, to please see one of the ACC committee members before moving forwards with your work. If you look through the document, you will notice that the ACC is trying to maintain the look and feel of the neighborhood as was intended by the developer. With this said the ACC committee members are easy people to work with and will move swiftly to get the proper paper work completed. You must remember that work done on this neighborhood must be compliant with the HOA documents, rules and regs of the community, the ACC guidelines and any state, county, town ordinances. If your improvement application is denied by the ACC, you have every right to challenge the ACC decisions. Please read the ACC guideline or talk to one of the board members for clarification. I would like to thank Christa Walker, Carolyn Miller and Ginia Rust for their hard work and time consuming effort that was put into this document.	4-0

Talk with Jim Rust to see if he can have the Fire Marshall at this meeting so that we can discuss the yellow in our neighborhood	Scott Bolan	Jim Rust was not present to give us an update. Scott Bolan will reach out to the fire marshall for clarification and report back to the board.	N/A
Clay Frook has volunteered to become the next secretary on the BOD directors. A vote will be necessary and his tenure will run until May 2012.	Scott Bolan	Clay Frook was not present - Tabled	N/A
Speeding – how do we handle? Suggestions/Ideas?	Clay Frook	Tabled	N/A
The over flow pond looks like a garbage disposal after hard rains, etc. Who cleans this up? What does our lawn service offer?	Clay Frook	McHenry (our lawn mowing service) is contracted to do this when mowing the grass. We will reach out to the company to find out why this overflow pond looks like a waste disposal after heavy rains. The board felt that part of the reason was the heavy rains and hard for them to get access to this pond this spring.	N/A
Update and try to get a date for the road top coat, sidewalk repair, parking space lining and fire lane painting	Shane Walker	Sidewalk repair will start on June 27 th . Gentlewood Square top coating will happen on July 11 th -15 th . Please pay attention to signs as it will be imperative that all cars are out and cars stay off Gentlewood Square during this time. Towing will be enforced and a towing company will be contracted out. We will be doing this in a two phase approach. One half on Monday, one day of drying time on Tuesday, the other half will be done on Wednesday and drying time on Thursday. More to follow.	N/A