



Peter Franchot  
Comptroller

September 9, 2011

Ms. Rae Kordell  
President  
Manor Lake Civic Association  
P.O. Box 768  
Rockville, MD 20851

Dear Ms. Kordell: *Rae,*

It is my great pleasure to inform you of the tax services that my office provides, free of charge, to all Marylanders.

Since being sworn in as your comptroller, I have strongly encouraged Marylanders to file individual state taxes electronically through my agency's iFile program. It is the easiest and most expedient way to file. Moreover, it allows you to receive a direct deposit refund generally within 72 hours.

If you are unable to iFile, I have twelve regional branch offices located throughout the State that provide an invaluable service to Maryland taxpayers. These offices prepare Maryland tax returns and submit them electronically. Filing a tax return can be complicated and difficult, especially for an individual who has more than one place of employment or who may be eligible for a benefit like the Earned Income Tax Credit. My office can, and will, ensure that your members receive the highest quality of tax preparation service. To benefit from this service, please bring your completed federal return, all W-2 statements and supporting documents (such as 1099 statements, etc.) and a picture ID with you.

I hope that you and your members will iFile through my agency's website at [www.marylandtaxes.com](http://www.marylandtaxes.com) or utilize my office as a resource. Within the next few months, someone from my office will be contacting you to coordinate a day when your members who require assistance can benefit from this free service. In the meantime, should you or one of your members need taxpayer assistance, I encourage you to contact one of our branch offices.

The office closest to your address is our Wheaton Branch Office, Wheaton Park Office Complex, 11510 Georgia Avenue, Suite 190 Wheaton, MD, 20902, which can be reached at 301-949-6030. However, I have also included a list of all of our branch offices, for your information.

Thank you, and please do not hesitate to contact my office with any questions.

Sincerely,



Peter Franchot  
Comptroller