

## Sanitation Committee Meeting Notes

Dec 3, 2011

### Attendees:

Julie Stapp  
Tye Riley  
Doug Crook  
Bill Bowlds  
Dick Gutshall  
Mike Dower  
Bob Towry  
Gary Klug  
Julie Rogers

1. Mike reviewed the current situation with the waste water system and the relationship with JVA Engineering.
  - a. Open discussion including a suggestion from Gary that JVA include analysis of sending clean water to Berthoud for processing instead of waste water. Would it be cheaper and meet the ammonia limits.
  - b. Discussed contract for the PER is really with the county and not RGHOA. Question to county is how much control does the RGHOA have? Need a letter of intent from Ed S. with roles and responsibility between RGHOA and County. Julie S to take this action. Committee to send Julie S any changes to the JVA proposal – contract. By noon Tuesday 12-6-11.
  - c. Discussed issues with having only one proposal for PER. Doug and Julie R will review JVA qualifications using the sample Request for Proposal (Larimer county document from Ed) and any other criteria we may define. This information is due back to the committee by 12-10-11. Need to confirm that JVA can meet the 3-1-12 due date for the PER. The committee agreed to recommend to the RGHOA board that we move forward with JVA's proposal as long as no major issues are found against JVA.
  
2. Reviewed deadlines in the current operating permit.
  - a. Mike stressed the critical date that we must meet is having full funding in place by 6-30-2013. We reviewed the project schedule-deadlines spreadsheet and confirmed these dates should drive the project to meeting the critical date of 6-30-2013.
  - b. Discussed rules and issues that may come up with the petition to get the district vote added to the 2012 county ballot. County needs 65%

approval on the petition before they will move forward on putting this in the ballot.

3. Reviewed the Committee responsibilities list that Bob Towry put together. Everyone agreed with the list and that the purpose for the committee is to act as Project Management for the HOA for this project. Question, since we have 3 members of the RGHOA board on this committee is that enough for the Board vote. Tye stated a board meeting could be called at any time for when a vote is required.
4. Next meeting will be early Jan. unless we need to meet to finalize the JVA proposal – contract with Ed prior to 1-1-2012. We all agreed that this contract should be ready to sign as soon as funding for the PER is in place.
5. Mike gave a show & tell of the repair system he is looking at for the sewer pipes going to the lagoon. Looks like a reasonable solution to go from manhole to manhole. A question came up if we can use this same system for small local patches. He ask for more input from anyone interested in reviewing possible solutions.