

# BYLAWS OF THE NORTHWEST NEIGHBORHOOD ASSOCIATION

The NWNA was recognized 31 October 1996 by the City of Tucson.

## I. Mission Statement

The Northwest Neighborhood Association is a group of residents in the boundaries of Northwest Neighborhood who are joined together to build and maintain a healthy, vibrant, and sustainable community for all residents. We aim to build community interaction among residents, improve public spaces and improve health and safety of residents. We do this through various means including implementing environmentally sustainable practices, the arts, education, and advocating better public services.

## II. Membership

Membership will be open to all residents, businesses, or property owners within the boundaries of the neighborhood association.

Voting will be one vote per household address or business address within the boundaries of the neighborhood association.

## III. Officers

There will be four officers elected at the annual meeting, and they will be elected through majority vote and will hold office for one year. An officer may not serve more than two consecutive one-year terms in any single officer position.

Those officers are:

The President will preside over meetings, act on behalf of the neighborhood association, be the official spokesperson for the association, and call at least one meeting annually to be held in May.

The Vice-President will in the absence of the president assume all duties of that office.

The Secretary will keep a permanent record of all the meetings, and will take notes on official decisions by the neighborhood association, general notes, and who attended and the meeting.

The Treasurer will keep all financial receipts, a record of financial transactions, and hold in trust the treasury of the neighborhood association.

## IV. Committees

Committees will voluntarily form on an ad hoc basis to accomplish goals set forth by the neighborhood association.

## V. Meetings

A reasonable effort will be made to notify, at least 10 days before the meeting, all interested parties and members of the neighborhood association of upcoming meetings by any print and, or, electronic means of mailings, website, email, community boards, newsletters, telephone reminders, any verbal or print announcements at a previously scheduled neighborhood association meeting or by any other acceptable means of communication. A quorum for the purpose any agenda items for the neighborhood association will consist of whoever comes to the meeting and has voting privileges as spelled out in Membership above. The annual meeting to elect officers for the coming year and adopt by-laws changes will be at the May meeting.

## VI. Amendment to Bylaws

These Bylaws may be amended by a majority vote, providing notice was sent out at least 10 days before the meeting to all interested parties and members of the neighborhood association by the means described in Article V, Meetings.

## VII. General

The rules in the current edition of Robert's Rules of Order will govern the association and committees in all cases to which they apply, and do not conflict with these bylaws or any special rules the association may adopt.

If any part of these bylaws is held unenforceable or invalid, the remainder will not be affected, and only that part or parts that are invalid or unenforceable will be eliminated. No officer, representative or spokesperson will have any liability, financial or otherwise, for the association.

Date adopted: this set of bylaws was adopted 7 May 2005

President [David Brightman's signature]

Vice-President [Carrie Calvert's signature]

Secretary [Karen McDonald's signature]

Treasurer [Dan Dorsey's signature]

Mission Statement, Art. I, adopted 2 June 2010.

Officer Term limitations, within Art. III, adopted 1 September 2010.

Meetings notification revised, within Art. V, 1 September 2010, and modified 6 October 2010.

Numbered articles and approved other style changes to the Bylaws, 6 October 2010.

Revised Art. VI, Amendment to Bylaws, to reference the meetings notifications procedures in Art. V, Meetings, 6 October 2010.