



COBBLESTONE ASSOCIATION INC.  
ARCHITECTURAL REVIEW REQUEST FORM  
2771-29 MONUMENT ROAD – BOX 167, JACSONVILLE, FL 32225

Owners Name \_\_\_\_\_

Property Address: \_\_\_\_\_ Lot # \_\_\_\_\_

Phone: \_\_\_\_\_ Email; \_\_\_\_\_

Mailing address (if different from property) \_\_\_\_\_

What type of project/improvement are you requesting? \_\_\_\_\_ Fence \_\_\_\_\_ Siding \_\_\_\_\_ Pool \_\_\_\_\_ Hot Tub

\_\_\_\_\_ Exterior Painting \_\_\_\_\_ Deck \_\_\_\_\_ Patio \_\_\_\_\_ Enclosure \_\_\_\_\_ Roof

Other: \_\_\_\_\_

For your application to be complete, please provide the following information:

1. A complete description of your project/improvement, being as detailed as possible
2. Type of materials to be used and sample colors if applicable
3. Drawings, brochures, photos, etc.
4. A copy of the most recent certified lot survey showing the location of proposed improvement/project.
5. If repainting, you must supply old trim and exterior wall colors, sample so new colors, color of roof, and brick or accent masonry on colors.
6. If installing vinyl siding, submit sample of siding type, color sample of siding and trim colors, colors of roof and any masonry on your home
7. If having a pool installed, you must indicate what type of access you plan to use for trucks, equipment, etc. in order to reach your back yard.
8. Any damage to sidewalks, curbs, roads, grasses, and common grounds of Cobblestone will have to be restored to its current condition and will be the responsibility of the homeowner making this request.

NOTE: It is the responsibility of the Homeowner/Contractor to secure all necessary permits from the City of Jacksonville and to comply with the local Building Codes for setbacks from property lines, retention ponds, existing structures, easements, and safety requirements.

Owners Signatures; \_\_\_\_\_ Date \_\_\_\_\_

Only the Homeowner of record may request architectural approval. Approved projects must be substantially completed within 6 months or you must resubmit once commenced. The approved construction must proceed diligently.

**ARCHITCURAL REVIEW BOARD USE ONLY**

DATE RECEIVED: \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

ARB DECISION:  Approve  Denied  Approved with Conditions \_\_\_\_\_

ARB COMMENTS:

NOTE: THIS APPROVAL IS FOR ARCHITECTURAL REVIEW PURPOSES ONLY. IT DOES NOT OVERRULE ANY LOCAL, STATE, OR FEDERAL GUIDELINES OR PERMIT REQUIREMENTS FOR THE DESIRED CONSTRUCTION. IT IS THE LOT OWNERS RESPONSIBILITY TO OBTAIN AND COMPLY WITH SUCH. YOU ARE UNDER A LEGAL OBLIGATION TO COMPLY WITH ALL RECORDED COVENANTS AND RESTRUCTIONS AFFECTING YOUR PROPERTY. THE ARCHITECTURAL COMMITTEE REVIEW OF YOUR PLANS WAS LIMITED TO THE ASSOCIATION'S ARCHITECTURAL GUIDELINES, THIS LETTER DOES NOT CONSTITUTE A WAIVER OF THE ASSOCIATION'S OR OTHER PARTIES RIGHT TO LEGALLY ENFORCE ALL PROVISIONS OF THE COVENANTS AND RESTRICTIONS WITH WHICH YOU MUST COMPLY.