

# SMILE Board Meeting Minutes

March 16, 2016

SMILE Station

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Procedural

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**OFFICERS PRESENT:** Corinne Stefanick, President; Gail Hoffnagle, Vice President; Pat Hainley, Treasurer; Eric Norberg, Secretary

**BOARD MEMBERS PRESENT:** Elaine O'Keefe; Nanci Champlin, Miriam Erb, Nancy Walsh; Bob Burkholder; David Schoellhamer; Joel Leib, Steve Szigethy

President Stefanick called the meeting to order at 7:32 pm, and began the meeting by asking for self-introductions from all the Board members present, as well as the spectators around the room.

Stefanick asked the Board to review the minutes of the February 17 Board meeting; Joel Lieb asked for an addition to the postscript, and then Elaine O'Keefe moved the minutes be approved as thus appended; Gail Hoffnagle seconded the motion; the motion carried without objection.

Stefanick announced to the Board that it would be necessary to call a Special Board Meeting for 7 pm on April 11<sup>th</sup> at SMILE Station in order to review updated proposed SMILE testimony from the Land Use Committee, and approve it for submission to the city, based upon the latest proposals in the Portland Comprehensive Plan. Waiting until the regular April Board meeting to do this would delay the testimony past the deadline for submission.

Stefanick made note of the upcoming annual SMILE Board election at the May General Meeting, and appointed Renate Powell, Bob Burkholder, and Nancy Walsh to the SMILE Nominating Committee in preparation for the election.

Ann Dufay was present, as Executive Director of Southeast Uplift, to advise the Board that by not currently having an active SMILE Finance Committee we are violating a provision of our Bylaws, and thus risking not being covered for liability, as a Board, by Uplift insurance. Treasurer Pat Hainley, Eric Norberg, Corinne Stefanick, and Joel Lieb volunteered to serve on this committee. A discussion followed concerning a quarterly meeting schedule for this committee. President Stefanick nominated Pat Hainley as Chair of the committee, and Pat approved the other three volunteers as committee members.

Concerning the upcoming SMILE Board election, David Schoellhamer announced that he is willing to remain Land Use Committee Chair, but he will not be running for reelection to the Board. Miriam Erb volunteered to serve on the Land Use Committee as its Board representative – a required element of SMILE committees, per our Bylaws – given Schoellhamer's announcement. The Board expressed relief that Schoellhamer, who has done an excellent job as Land Use Chair, was willing to continue in that role.

Elaine O’Keefe, with the assistance of volunteer Carmen Van Newkirk, was next to present to the Board – on the subject of the website update for SMILE that the two are engaged in. O’Keefe listed as goals: Consolidation, simplicity, being current, encouraging involvement, providing information and resources, and promoting SMILE rentals. Although she would prefer fewer SMILE-related websites, she said she is OK with having a separate Oaks Pioneer Church website for now. She used a projector borrowed from the Association of Home Businesses to show and to demonstrate a potential new website design, created using Wordpress software, as our current one does also. The new design includes a “Welcome to the Neighborhood” section for newcomers, and for those considering moving here. There was much discussion involving Board members concerning details. O’Keefe spoke of future plans for fully-developing the website.

The last item on the agenda brought forward Nanci Champlin, SNAC (committee) Chair, to present to the Board a proposed maintenance contract from Nine Bark LLC, whose Principal is Heather Buley, for the SMILE Station native plant garden. The plan would include a one-time cleanup, followed by regular maintenance for a two-year term, renewable. Nanci discussed the proposal and fielded questions. At the end of the discussion Nanci Champlin moved, and Elaine O’Keefe seconded, that SMILE accept the proposed contract with Nine Bark LLC. The motion carried with two abstentions.

Pat Hainley then moved, and Steve Szigethy seconded, that the meeting be adjourned. The motion passed unanimously at 9:09 pm.