

MARSTON SHORES HOMEOWNERS' ASSOCIATION
REQUEST FOR APPROVAL - HOME IMPROVEMENT APPLICATION

Mail to: Management & Maintenance, Inc., 7803 E. Harvard Avenue, Denver, CO 80231 or FAX to (303) 755-4509
or email to breid@managementandmaintenance.net

Homeowner name: _____

Address: _____

Home (Cell) Phone: _____ Work Phone: _____

Email Address: _____ Date Request is submitted: _____

Describe Improvement and Submit 1 copy of this form and any necessary plans (use the back of the page if necessary)

Start Date of Project _____ Anticipated Date of Completion: _____

I understand that written approval of the Homeowners Board of Directors (HOBOD) must be obtained before I can commence with my project. I understand that the approval by the HOBOD does not constitute approval of the local building department or any other agency that may require prior approvals. I may also be required to obtain permits, licenses, pay fees, or obtain other professional opinions and/or certifications at my own cost. I agree to complete improvements in a good and workmanlike manner after receiving approval from the HOBOD, and understand that I must resubmit my request if modifications to these plans become necessary. The following conditions must be met:

- 1) All proper applicable permits and/or licenses must be obtained if mandated by any municipality. (A copy of permits must be provided to attach with this form at the end of the project);
- 2) Certificates of insurance for Liability (not less than \$1,000,000.00) and workman's compensation certificate;
- 3) Appropriate plans and/or drawings, as well as photographs must be submitted with my request if needed.

- If this application is approved, the Homeowner shall assume full responsibility for the structural integrity of this alteration or improvement.
- If this application is approved, Homeowner shall in accordance with Article IV, Section 4 of the Covenants of the Association, and unless otherwise approved by the Board of Directors assume full responsibility for the maintenance of this alteration or improvement.
- If this application is approved, homeowner shall as a condition of sale, make the acceptance of these terms and conditions incumbent upon the next owner of the unit
- Whether or not this application is approved, Homeowner shall be responsible for the removal of any alternation or improvement or component thereof, installed without the expressed written approval of the Board of Directors.

Legal Owner(s) Signature(s): _____ Date: _____

(for HOBOD use only) Architectural Request Committee Action needed by: _____

Date Received by the Manager: _____

The Architectural Committee hereby recommends to the Board of Directors () approval () denial of this application

Approved as presented	_____	_____	_____	_____
Approved with conditions	_____	_____	_____	_____
Disapproved as submitted	_____	_____	_____	_____

Conditions for Approval Include the Following: