

McDaniel Woods HOA Board Meeting on April 19, 2017

Members Present: Justin Cook, President

Cindy Hayes, Vice President

Sarah Diachok, Treasurer

Tess Cunningham, Secretary

Business:

-Cindy and Tess reported that our multifamily mailbox unit (at the top of Harding Court) has a mailbox with a broken lock, with its door on the sidewalk side left open. This is the second time that our mailbox unit has been broken into. Tess said she will call the USPS regarding this.

-Justin said that the washing machine that has been in a driveway for many months is still there, despite a friendly reminder to the resident that it needs to be removed. Justin will follow up on that.

-It was noted that the weather storms have resulted in the loss of at least one neighborhood tree which uprooted and fell on a fence. The HOA greenspace does not appear to have tree or fence damage.

-Sarah presented the financial information. She filed the HOA 2016 taxes (no payment required) and filed our annual Oregon corporation report (\$50). As of April 2017, the HOA has assets of \$10,794.06 in the bank. In the first quarter of 2017, there was income of \$4,645 from dues, and expenditures totaling \$666.73 (\$612 for lawn care and \$54.73 for utilities). All the 2017 dues have been paid.

-Sarah mentioned that there have been no new emails or posts on our HOA website. About half the neighborhood has signed up on the website.

-Justin reminded us that the greenspace is due for the spreading of bark dust/mulch. He will call and get bids on the cost.

-Our focus then turned to planning the upcoming All-Member HOA Meeting. Cindy said she may not be able to attend since this is the busiest time of the year at work for her. Sarah will call the Forest Heights HOA regarding renting their meeting room for either June 7th or 8th from 7 to 9 pm. It is big enough to accommodate our group and has tables, chairs, and a kitchen area. Tess will shop for & set up the food, and we already have two HOA "party boxes" with paper plates, napkins, etc. Justin will make flyers, Tess will post them on the mailboxes, and Sarah will send out emails to notify member about the meeting.

--Finally, we discussed an agenda for the all-member meeting. We want to include an overview of the HOA, how their dues are spent, reasons for a proposed increase in dues, the HOA website, and community activities (including spreading the bark dust/mulch). Tess will draft an agenda.

--The next HOA Board Meeting will be on Wednesday, July 12th, at 7:30 at Tess's home.

Minutes submitted by Tess Cunningham, HOA Secretary