

**Marston Shores Homeowners Association**  
**Minutes**  
**January 3, 2018**

The regular monthly meeting of the Marston Shores Homeowners' Association was held on January 3, 2018. Board members present were Tom Guetz, Vern Bullard, Michele Salisbury, Jane Oberg and Sherry Benner. Brian Reid represented Management & Maintenance, Inc. Several owners stayed for the meeting after the special assessment meeting was adjourned. No additional sign-in sheet was used at this time.

Due to there being very little discussion at the Special Assessment Meeting, Tom Guetz called the meeting to order early at 5:37 p.m.

The December 2017 minutes were reviewed and approved with one typographical error. Oberg motioned, Bullard seconded; vote was unanimous.

**ACC Requests:**

None at this time.

**Deck Issues**

None at this time.

**Landscape Issues:**

- KC Services came back and addressed the parkway that had been missed during the last year end clean up.
- Management & Maintenance, Inc. provided a bid for rock additions for owners. There are three bids based on three different sizes of back landscaping areas. Brian has asked KC to bid the rock as well, but a bid has not been provided.
- Weeds are cropping up and need to be sprayed again by KC in the spring.
- Brian asked KC to clean up the areas with old, dead day lilies. Brian asked him to let Brian know if this was not part of the contract and an additional cost. To date, he has not heard from KC about this outstanding issue.

**Maintenance Issues:**

- All maintenance issues are items that will be addressed in 2018.

**Financial Statements:**

The financial statements were reviewed. There was an typographical error in the owner accounts receivables on the balance sheet. The statements will be revised and provided at the February meeting. The rest of the financial statement and figures are all correct. The Association ended the year under budget on expenses by \$3,655.97. The Board approved the financial statements adjusting the one number in error on the balance sheet. Salisbury motioned, Oberg seconded; vote was unanimous.

**OWNERS' FORUM**

There were no comments from the owners

**EXECUTIVE SESSION**

The Board adjourned the regular meeting and went into executive session to discuss a legal matter that was brought to the Board's attention.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Brian Reid, Managing Agent