

Art Festival Planning Meeting 5/8/18 6:30pm-9:00pm

Attendance: Dewey Cain, Jason Hagerman, Chris & Tonya Rogers, David Whitcomb

- Stuffed and mailed the Call to Artists to all artists we have on file
- Scheduled a site walk for May 29<sup>th</sup> at 6:00pm
- David posted the call to artists and the application to the website and facebook
- David filed this year's 990n tax form
- Past meeting notes and dates send to Tonya & Lynne Simpkins for records
- Several copies of the sponsorship letters were printed for Chris and Tonya to begin soliciting for sponsorships
- Need to find raffle rules for a 501c3
- Need to call Florida Presbyterian Homes to follow up on sponsorship and a possible meeting location in their facility
- Need to locate the form for recording volunteer hours
- Tonya will reach out to the ledger for possible advertisement
- Jason will reach out to Bay News 9/ Spectrum to advertisement