

**Mac Arthur Park Town House Association  
Board of Director's Meeting Minutes  
April 2, 2018**

Board members present: Patrick Lavin, Kathleen Cain and Andrew Bunin

Board members absent: Marilynne Tarrell and Christopher Rudolph

Others present: Angie Smith, Hometowne Management, Inc.

\*\*\*\*\*

**Financials** - February 2018 financials were reviewed.

**Berm update** – The survey has been completed and JVA is working with the city on the approval process. Construction oversight was discussed, JVA has removed this item from their scope of work. Angie shared she would be willing to oversee the project although it is outside the management agreement. Angie will check to see if a special license is required to oversee this type of a project. Those present expressed they are willing to compensate Hometowne for this additional work.

**Metal edging at roof line** – Gross Rhodes Exteriors will be replacing the missing metal on 4684 and 4620

**Landscaping due from City** – This project is on hold. The City is planning on replacing this main water line and will be digging this area up this year.

**Owner initiated improvements** - Angie will review the governing documents to see if there is a procedure to be followed.

**Solar request** – The owner 4696 would like to install solar panels on their roof. Angie has provided them with the solar agreement and a design review request form.

**Chimney caps**- RMS has completed this project. Angie will bring pictures to the next board meeting.

**Light fixtures:** Kathleen shared a dark sky exterior light fixture. Angie will count the number of fixtures including pole and garage.

**Next meeting-** The next board meeting will be May 7, 2018 and the annual meeting of the owners will be held June 4.

*Meeting minutes prepared by Angie Smith*