

**SUMMERFIELD COMMUNITY ASSOCIATION, INC.  
BOARD OF DIRECTORS' MEETING**

**April 3, 2018**

**Directors:**

Norma Baker, President  
Don Wilson, Vice president  
Quentin Hooker, Sec. /Treasurer  
Charles Middleton, Director  
Miguel Soares, Director  
Jim McCaffrey, Director  
Larry Edwards, Director

**Parcel Chairpersons:**

Parcel #1 – Arbors I: Casey Killion –Letran (not present)  
Parcel #1 – Arbors II: John Willbanks  
Parcel #2 Jim Morgan (not present)  
Parcel #3 Charles Middleton  
Parcel #4 James Broten  
Parcel #5 Bill Keates  
Parcel #6 Merle Wright (not present)

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**MINUTES**

- 1.0 **CALL TO ORDER:** President Norma Baker called the meeting to order at 5:58 p.m.
- 2.0 **APPROVAL OF MINUTES:** Approval of the minutes for the Board of Directors' meeting of March 6<sup>th</sup>, 2018 was MOTIONED by Charles Middleton and SECONDED by Miguel Soares. MINUTES APPROVED.
- 3.0 **APPROVAL OF FINANCIAL STATEMENTS:** Accountant Marty Anderson went over the financial statements ending March 31, 2018. Marty noted that the three parcel accounts had been updated and transfers made the end of March. Marty stated the April billing had been sent out, and he also went over the CD amounts that are intended for emergency purposes. A MOTION to approve the financials was made by Charles Middleton, and SECONDED by Miguel Soares. Financials APPROVED.
- 4.0 **COMMITTEE REPORTS:**
- 4.1 Parcel Reports:
- Parcel 1:  
Casey Killion – Letran was absent and gave no new report.

Parcel 1 Arbors II:

John Willbanks reported some weed control signs, and a fence down at 4336 Foxglove Ln.

Parcel 2:

Jim Morgan had no new report.

Parcel 3:

Charles Middleton reported a leaning fence at 4435 Baxter, and a need for decorative landscaping on the corner of Meridian and Alturas.

Parcel 4:

James Broten reported some confusion in the use of the new green recycling carts, an election sign, and a few weed maintenance signs.

Parcel 5:

Bill Keates had no new report.

Parcel 6:

Merle Wright was absent and submitted a prior written report, the majority of issues were poorly maintained yards and trash can violations.

**5.2 Landscape Planning:** Don Wilson reported the issue of the tree stump left on the Dahoon green belt, and the eroded land in that area and need for grass.

**5.3 Architectural Review Board:** Miguel Soares reported a couple of pending requests, and a suggestion to change the ARB form to assign tracking numbers to each request.

**5.4 Streets:** No street report.

**5.5 Facilities:** Quentin Hooker had no new report.

**5.6 Website:** Charles Middleton reported that the April newsletter had been uploaded to the website.

**5.7 Manager's Report.** Written report submitted.

**6.0 OLD BUSINESS:** None.

**7.0 NEW BUSINESS:**

**7.1** Board consideration of completing the HOA fence between Broken Tree and Meridian. A few members agreed to meet the upcoming Friday and walk the next section of fencing with Midland Vinyl rep Mike, before determining a start date. Item TABLED.

**7.2** Board consideration of proposed budget for the Fiscal Year 2018-2019. Item TABLED.

**ADJOURN:** Charles Middleton MOTIONED to adjourn the meeting at 7:06, SECONDED by Miguel Soares. Meeting ADJOURNED.