

**SUMMERFIELD COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING**

July 10, 2018

Directors:

Miguel Soares, President
John Willbanks, Vice president
Charles Middleton, Treasurer - Secretary
Lacey Lukasiewicz, Director (not present)
Norma Baker, Director
Larry Edwards, Director
Jim McCaffrey, Director

Parcel Chairpersons:

Parcel #1 – Arbors I: Casey Killion –Letran (not present)
Parcel #1 – Arbors II: John Willbanks
Parcel #2 Jim Morgan
Parcel #3 Charles Middleton
Parcel #4 Vacant
Parcel #5 Bill Keates
Parcel #6 Merle Wright (not present)

MINUTES

- 1.0 **CALL TO ORDER:** President Miguel Soares called an executive meeting at 6:00 pm with the Board minus the manager. Board meeting called to order at 6:15.
- 2.0 **APPROVAL OF MINUTES:** Approval of the minutes for the Board of Directors' meeting of June 5, 2018 was MOTIONED by John Willbanks and SECONDED by Charles Middleton. MINUTES APPROVED.
- 3.0 **APPROVAL OF FINANCIAL STATEMENTS:** Accountant Marty Anderson went over the financial statements ending June 30, 2018. Marty said that payroll taxes were set to pay this current week, and went over the year-end net income for 2017-18. Miguel Soares suggested categorizing project expenses on the financials so that the Board can see exact costs for new projects. A MOTION to approve the financials was made by Charles Middleton, and SECONDED by Larry Edwards. Financials APPROVED.
 - 3.1 **Treasurer's Report:** Charles Middleton gave a report summarizing Summerfield's insurance policy held by State Farm, what it covers and the cost.
- 4.0 **COMMITTEE REPORTS:**

4.1 Parcel Reports:

Parcel 1:

Casey Killion – Letran was absent and did give a report.

Parcel 1 Arbors II:

John Willbanks was present and submitted a compliance/pool report. Pool issues needing to be addressed are furniture being tossed in the pools, plaster coming off of the bottom of the pool, and some missing tiles. The bridge behind the pool in the green belt area also needs some attention or replacing.

Parcel 2:

Jim Morgan was present and submitted a compliance report.

Parcel 3:

Charles Middleton reported a dumped pile of limbs at the end of Daren drive, a pile of limbs at a property on Barton, and a black car frequently parking in the street.

Parcel 4:

Parcel Chair vacant, a volunteer report was submitted by Merle Wright.

Parcel 5:

Bill Keates did not give a new report.

Parcel 6:

Merle Wright was absent but submitted a report.

4.2 Landscape Planning: No report.

4.3 Architectural Review Board: Miguel Soares and Larry Edwards scheduled a meeting time to discuss the ARB and reporting/tracking procedures. Larry Edwards reported three new and pending ARB requests.

4.4 Website: Charles Middleton reported the most-liked facebook post was of the fence addition on NW 122nd St, and on nextdoor the posts regarding new recycling schedules received positive feedback.

4.5 Manager's Report. Written report submitted. Norma Baker suggested adjusting the lighting at the Meridian entrance and trimming the shrubs.


5.0 **OLD BUSINESS:** None.

6.0 **NEW BUSINESS:**

6.1 Board consideration of the removal of the Dahoon pool parking lot that was poured on 4428 Day Lilly Ln property. An estimate for concrete removal was obtained at \$1,500, and the Board agreed to gather two more estimates not exceeding \$2,000. Sod estimate was given for \$1,484. A MOTION to approve the removal and sod replacement, once three estimates were in the office, was made by Charles Middleton, and SECONDED by John Willbanks. Motion APPROVED.

6.2 Board consideration of installing the next phase of the HOA fence along NW 122nd. A MOTION was made by John Willbanks, SECONDED by Norma Baker. Installation of the fence APPROVED.

ADJOURN: Charles Middleton MOTIONED to adjourn at 7:37, SECONDED by John Willbanks. Meeting ADJOURNED.



Charles Middleton
Secretary - Treasurer