

POOL EMERGENCY ACTION PLAN

Lifeguard will sound a long, loud **whistle** blast.

All swimmers must immediately get **out of both pools** and wait on the grass until further instruction.

If instructed by Lifeguard, an adult (or the oldest child present) will:

Call 911 and tells operator that there is a medical emergency at the **Bryant Woods HOA Pool, 18275 Indian Creek Drive**. The pool phone number is (971)713-2989.

Direct someone to guard **open the gate**. If there is no other person available to guard the gate, it should be propped open.

Instructs all **children to leave the pool area**. Only adult residents, pool staff and emergency personnel are allowed inside the pool gate after this time. The pool is CLOSED.

Put **“No Lifeguard on Duty”** sign on Lifeguard chair.

Contact **Pool Chair, Board Members** or **Pool Volunteers** in this order until they reach someone who agrees to immediately come to the pool:

Dick Audley (510) 332-2962 – Pool Chair

JD Taylor (971) 275-0717

Linda Fuchs (503) 515-5955

Kathy Taylor (503) 709-3598

Using forms in Lifeguard Binder, Board Member or Pool Volunteer will:

Fill out the top section of **Accident Report Form**.

Call injured person’s contact as listed on **Pool Emergency Form**.

After the rescue is complete, Lifeguard finalizes **Accident Report Form**.

Submit to Head Lifeguard.

Lifeguard **notifies Head Lifeguard** and goes off duty for the rest of the day.

Lifeguard is paid for the remainder of the shift.

Head Lifeguard and Pool Chair schedule **de-briefing** with all lifeguards as soon as possible.

After the incident the Pool Chair, Board Member or Pool Volunteer:

Follows up with injured person and their family.

Notifies Board about the incident.

Pool Information

Your Responsibility. Pool rules are the responsibility of residents and guests. Swimmers safety is your lifeguard's primary responsibility, not enforcing pool rules. However, when lifeguards request you change your behavior, residents must immediately comply. Lifeguards may submit a written report that may result in loss of pool privileges and/or fines whether the resident was warned or not.

Safety.

Never swim alone

Listen to and obey lifeguards

Know pool rules and etiquette

Have fun and be kind to others at the pool

In Case of Emergency Call 911 – A lifeguard may ask you to call, but do not wait if you see a situation that may be an emergency.

Hours for Pool and Picnic Area.

10 am to 10 pm after Memorial Day Weekend

10 am to 9 pm after Labor Day to September 15

After September 15 pool will be open dependent upon weather conditions.

The pool is off limits outside of these times. Anyone in pool area after hours is trespassing and legal action will be taken.

Lifeguard Hours. 2 pm to 10 pm Monday through Saturday, Sundays 1 to 5 pm. Lifeguard coverage begins the weekend following the end of the Lake Oswego school year and ends after Labor Day weekend.

Security Cameras. Cameras monitor for guest and lifeguard safety and for the security of the premises.

Pool Rules

Lifeguards/Board Members. Lifeguards/Board Members may forbid any unsafe behavior and use of any item that may cause harm or risk, including but not limited to the items listed below. Failure may result in a Pool Violation.

Key Required for Entrance. Lifeguards may not open the front gate for residents and guests.

Sign In and Sign Out. Everyone must sign in/out when entering or leaving pool facility. This has not been enforced in the past, but it will be in the future. Fines may be imposed.

Showers. Everyone must take cleansing shower prior to entering the pool.

Guests. Resident must log the number of guests being hosted and must supervise guests. Guests may not to be left unaccompanied at the pool once they are signed in. Also see guest restrictions for children.

Allowed in Pool. Approved flotation devices include:

Arm floats	Noodles	Small float rings for non-swimmers, children
Kick boards	Vests	Pool sponge balls in good condition (Nerf type)

Not Allowed in Pool.

Air mattresses	Food or drink	Water balloons	
Squirt guns	Surf boards	Floating chairs	Sports balls
Frisbees	Toys 3" in diameter or less.		

Not Allowed in Pool Area.

Glass items	Food or drink (4' perimeter)
Smoking Pets Littering	Improper attire or swimwear

Bryant Woods Homeowners Association

Disruptive or Unsafe Behavior.

Diving in small pool
Diving in shallow end of big pool
Behavior prohibited by Oregon Revised Statutes including public intoxication (ORS 430.420).

Horseplay
Public displays of affection

Running

Pool Furniture. All pool furniture must be kept on the decks or cement. Caution is needed when moving furniture to prevent damage, especially lounge chairs. No furniture is allowed on grass or berm.

Pool Access

Pool Emergency Form

Pool Access Limited. Resident children, house sitters, caregivers and babysitters may not use the pool until homeowner completes a Pool Emergency Form. Turn in this form when you exchange your key in May.

Update Forms. If information changes, submit an updated the form to Lifeguard. Forms can be downloaded from www.BWHOA.org

Children Under 18

Adult Swim Only. When lifeguards are on duty, all children under 18 must be out of the pool and away from the pools for 15 minutes from a quarter to the hour to top of the hour. (i.e. 2:45 to 3:00). At the discretion of Lifeguard, Adult Swim may be imposed at any time.

Non-swimmers. Children who are unable to swim unassisted must always be within arm's reach of an accompanying adult when in the pool.

Under 4 years old and other children not potty-trained. All children not potty-trained and all children under 4 years of age are required to wear **swim diaper** and **waterproof diaper cover** with elastic at the waist and leg openings (Oregon State law).

Children under 10 must be with an adult at all time. This may be a parent, another adult resident or, if a lifeguard is present, an adult caregiver/babysitter.

Children age 10 to 13

Guests. An adult resident must be present if children under 14 bring guests.

Swim Bracelet Application. Submit Swim Bracelet Form. Parent must be present for swim test with a lifeguard. Child must be able to tread water for 2 minutes, swim 2 lengths of the large pool and answer pool rules questions.

Children with Swim Bracelet. Children with a swim bracelet may swim when **lifeguard** is present. If lifeguard is off duty, child must be with an adult resident or Caregiver/Babysitter.

Children without Swim Bracelet. Children must be accompanied by resident adult or approved babysitter/caregiver at all times.

Children age 14 to 17

Lifeguard Present. Resident children may swim.

Guests. Resident child may bring 2 (two) guests who are 14 years old or older.

No Lifeguard. If Lifeguard is off duty, child must be with another resident child over 14 or adult resident.

Guests. If there is no Lifeguard, resident child may not bring guests.

Bryant Woods Homeowners Association

Caregivers/Babysitters, Siblings

Pool Emergency Form. Only House Sitters, Caregivers/Babysitters & resident siblings named on the form will be allowed to use the pool.

Update. If information changes, submit an updated the form to Lifeguard. Forms can be downloaded from www.BWHOA.org

Caregivers/Babysitters & Older Siblings – must be 16 years old to bring resident children to the Pool

Lifeguard must be present.

Caregivers/Babysitters may only access the pool accompanied by resident children.

For Older Sibling, all siblings must be on the Enrollment form.

Caregivers/Babysitters & Older Siblings who are:

Under 18 year old may bring no more than 2 (two) resident children.

18 years or older may bring no more than 5 (five) resident children.

Guests. Caregivers/Babysitters may not bring guests are to the pool.

House Sitters

House Sitters. A house sitter who is physically staying in a resident's home may use the pool.

Homeowner must notify pool personnel regarding house sitters and fill out an Emergency Form. Someone from outside the neighborhood occasionally checking on a resident's home (such as a pet sitter) is not considered a house sitter for the purposes of these rules and may not use pool facilities.

Guests. House sitters may not bring guests are to the pool.

Pool Activities

Swim Lessons

Swim Lesson. Two session are scheduled. One in July, the other August. Check www.BWHOA.org for exact dates.

Form. Submit a Swim Lesson form (see www.BWHOA.org) by email to pool@bwhoa.org 7 days prior to the date first lesson. Check schedule on BWHOA.org.

Fee. Resident Fee is \$60 per child per session. Non-Resident Fee is \$75 per child per session. An invoice will be emailed which may be paid by credit card or by check. Payment secures your students place in class in the order received. Payment must be received 48 hours before the first lesson. Fees are not refundable.

Age. Children must be 3 years old and potty trained.

Classes & Levels. Maximum size of class is 5 students; 4 levels of training are offered.

Each session is 10 days over 2 weeks.

Classes are 30 minutes.

Classes are Monday – Friday from 10:00 AM – 12:00 PM.

Instructor. Trained instructors will assess each child to determine placement for the most effective training.

Weather Cancellation. Class are rescheduled by the instructor.

Absences. Make-up classes are not available to students who are absent.

Pool Parties

Pool Party. Homeowners wishing to use the pool and/or picnic area for **7 or more guests** must comply with the following pool party rules.

Maximum. Pool parties are limited to a maximum 25 people.

Form. Submit a Pool Party Reservation Request form (see BWHOA.org) by email to pool@bwhoa.org **7 days prior** to the date of the party or by mail **9 days prior**.

Fee. Pool Reservation Fee is \$60. Once the reservation is approved, an invoice will be emailed to the homeowner, which may be paid by credit card or by check. Payment must be received 24 hours before the time of the party.

Reserved Area. A table near the pool and the picnic area may be reserved for Pool Party. Pool use is non-exclusive during pool parties; other homeowners have full access to pool and facilities that are not reserved.

Lifeguard. A lifeguard is scheduled for pool parties. If no guards are available Homeowner and Pool chairman/Head Lifeguard will discuss alternatives.

Leave Area and Furniture Clean & Tidy. A cleaning deposit is not required. Pool area must be left as it was when the party arrived including remove all trash & recycling, return furniture to proper positions, clean tables and chairs, etc. A minimum \$50 cleaning/damage fee, may be billed to homeowner.

Water Aerobics

Classes. During June - August Water Aerobics classes are available on Wednesday and Saturday mornings at 10:30 AM. Classes are 1 hour long and taught by an experienced instructor. Classes are for all ages and fitness levels.

Form. Submit a Water Aerobic form by email to pool@bwhoa.org (see BWHOA.org)

Fee. Purchase a card of 8 lessons for \$70 or 16 lessons for \$110. An invoice will be emailed which may be paid by credit card or check. Payment must be received 24 hours before the lesson. Fees are not refundable.

Walk-in. \$10 fee (cash or check) for walk-ins who did not preregister. Submit a Water Aerobic form to instructor before class.

Minimum Class. If a minimum of 6 participants have not registered 48 hours before the first session, classes will be cancelled and fees refunded.

Pool Violations Policy

Pool Rule Violations. Safety is our primary concern for pool users. Unsafe behavior that constitutes a danger to swimmers or guests, or that distracts or hinders Lifeguards is not allowed. This includes rowdiness and intoxication on the part of adults and/or minors. Other violations include, but are not limited to, tampering or abuse of property, vandalism, disturbing other patrons, and littering.

Homeowners. All members are encouraged to alert lifeguards, pool personnel and board members about safety and pool rule violations.

Infractions. Lifeguards, pool personnel and board members have the authority to enforce rules and can require violators and their guests to immediately leave the pool.

A written report will be submitted to Pool Committee and/or Board by lifeguard, pool personnel or a board member. Homeowners will be notified and asked to submit a written response.

Loss of pool privileges and/or fines will be decided by Pool Committee and/or Board based severity of the incident. At the discretion of the board, the suspension may include a portion of the next year's pool season.

First Infraction. Suspend family's pool privileges for **Two Weeks** and/or a fine.

Second Infraction. Suspend family's pool privileges for **One Month** and/or a fine.

Third Infraction. Suspend family's pool privileges for **Three Months** and/or a fine.

Trespassing. Police will be called and violator(s) will be charged with trespass if seen on the pool premises after pool hours or if their pool privileges have been suspended. Pool personnel have copies of the notices of suspension and are required to call the police.

Pool Emergency Form

Resident Information

Name _____

Address _____

Phone(s) _____

Email(s) _____

In Case Of Emergency

Name _____

Phone _____ **Relationship** _____

Children under 18 living at the Residence

Name & Initials (age 10 & older)	Age	Birthdate
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

House Sitter, Caregivers/Babysitters (must be 16)

Name	Age (if under 18)	Resident (Yes/No)	Dates
_____	_____	_____	_____
_____	_____	_____	_____

My family and I have read **Pool Information, Pool Rules, Pool Access, Pool Activities** and **Pool Violation Policy**. We understand that regardless if there is a lifeguard present, we are responsible for the behavior of our family and our guests while they are at the pool. If we have questions or concerns about any of the pool rules and policies, we will contact a lifeguard, pool personnel or board member before our family or our guests enter the pool.

My family and I understand agree to be good patrons of our pool.

Homeowner Signature(s) _____ Date _____