

**SUMMERFIELD COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS' MEETING**

April 2, 2019

Directors:

Miguel Soares, President (not present)
John Willbanks, Vice President
Charles Middleton, Treasurer - Secretary
Lacey Lukasiewicz, Director (not present)
Norma Baker, Director
Larry Edwards, Director

Parcel Chairpersons:

Parcel #1 – Arbors I: Casey Killion –Letran (not present)
Parcel #1 – Arbors II: John Willbanks
Parcel #2 Jim Morgan (not present)
Parcel #3 Charles Middleton
Parcel #4 Vacant
Parcel #5 Bill Keates
Parcel #6 Merle Wright (not present)

MINUTES

- 1.0 **CALL TO ORDER:** Vice President called the meeting at 6 pm.
- 2.0 **APPROVAL OF MINUTES:** Approval of the minutes for the Board of Directors' meeting of March 5, 2019 was MOTIONED by Charles Middleton and SECONDED by Norma Baker. MINUTES APPROVED.
- 3.0 **APPROVAL OF FINANCIAL STATEMENTS:** Accountant Marty Anderson reviewed the financials beginning with the total checking/savings amount that is up significantly from this time last year. Marty explained that the two bank CD's had been combined into one, and that the HOA fencing had been placed in a separate category under grounds work. The only liabilities are payroll and no payroll taxes are outstanding. Charles Middleton asked about the CPA audit in progress, and Marty said he would get an update for the Board from Linda Alschwede. Dues increase did come up in discussion again, and Larry Edwards suggested voting on it in the June '19 Board meeting. A MOTION to approve the financials was made by Charles Middleton, and SECONDED by Larry Edwards. Financials APPROVED.
 - 3.1 **Treasurer's Report:** Nothing new to report, but Charles Middleton shared the supplemental pool transaction report that Marty provided. The reported dated all transactions and pool expenses since July '18.

4.0 **COMMITTEE REPORTS:**

4.1 Parcel Reports:

Parcel 1:

Casey Killion – Letran was absent and only reported trash in the Soccer City area.

Parcel 1 Arbors II:

John Willbanks reported 12121 Cliff Rose exterior paint that still hadn't been fixed, and a silt issue on Dove Tree, where silt is running off from a common area into the street. John also mentioned having the grounds men pull up weed control signs in yards, to save time from reporting and sending letters from the office. John also reported attending a Neighborhood Alliance meeting regarding public art used for beautification of neighborhoods, and suggested the Board look into something for the Cliff Rose park area in the future.

Parcel 2:

Jim Morgan was absent and did not have anything new to report.

Parcel 3:

Charles Middleton reported a car that had been parking in the street overnight, but was addressed and fixed. 11909 Barrywood has since ignored their letter from the office and still has trash cans out and the satellite dish without ARB approval (their 30-day warning is almost expired and manager will follow up).

Parcel 4:

Parcel Chair vacant – Larry Edwards has volunteered to fill this vacancy as Parcel Chair.

Parcel 5:

Bill Keates had reported some fence repair issues on Pony Rd, which have since been addressed and fixed.

Parcel 6:

Merle Wright was absent and did not submit a report.

4.2 Landscape Planning: Lacey Lukasiewicz was absent, no new report.

4.3 Architectural Review Board: Miguel Soares absent, no new report.

4.4 Website: Charles Middleton reported posting the progress of the Cliff Rose pool repairs to social media, and also suggested doing a post addressing the “top five neighborhood violations” as a way to inform residents about the HOA rules and common compliance issues.

4.5 Manager's Report. Written report submitted. Larry Edwards suggested reaching out to Soccer City re the irrigation issue on Hawthorn Ln, and perhaps getting our attorney's opinion on how to approach this issue. There was a question about a speaker for the May Annual Meeting, and the lack of volunteers so far to run the election process. (After the meeting Larry Edwards' wife offered to serve on the election committee for the May

meeting.)

5.0 **OLD BUSINESS:** None.

6.0 **NEW BUSINESS:** None.

ADJOURN: A call to adjourn at 7:11 was MOTIONED by Charles Middleton, and SECONDED by Larry Edwards. Meeting ADJOURNED.

A handwritten signature in black ink, appearing to read "Charles Middleton", with a long, sweeping flourish extending from the end of the signature.

Charles Middleton
Secretary - Treasurer