

Notice to the Homeowner

DATE OF NOTICE: _____

Dear Bryant Woods Homeowners Association (BWHOA) Member:

NAME of OWNER(s): _____

BWHOA ADDRESS: _____

Following up on our phone call email to you on _____, we are reminding you of the concern about an apparent violation of Article III of the Bryant Woods HOA CC&Rs: ***Restrictions on Use and Requirements for Maintenance***, Clackamas County Record #81 15752. The complaint regarding the above address is as follows:

We respectfully request that you look into this apparent violation and take action to correct it within 15 days of the above date of this notice. **Please fill out and return the “Homeowner Response”** enclosed, Page 2 of 2. You may attach documentation and photos, if desired.

The information provided above is, to the best of my knowledge, truthful and accurate.

Signature of Coordinator / Board Member:

_____ Date: _____

EMAIL: _____ PHONE: _____

***No further action will be taken if the violation is cured by _____.
You must notify the Board in writing and confirm compliance to dismiss the violation.
Otherwise, you may be subject to a fine of \$_____ plus \$_____ per day,
from the date of this notice until the violation is cured.***

You may request additional time to cure the violation for good reason. You may also contest your violation of the CC&Rs at a hearing before three BWHOA members. To request more time or request a hearing, please contact the above Coordinator / Board Member in writing within 15 days of the date of this Notice by using the enclosed Response form, Page 2 of 2.

[Enclosures: Notice to the Homeowner (page 1 of 2), Homeowner Response (page 2 of 2), current Fine Schedule for Violations / Rules Enforcement and Fines. Add photos and/or documentation as needed]

Homeowner Response

***This form must be returned within fifteen days of receipt to:
BWHOA, 18275 Indian Creek Drive, Lake Oswego, OR 97035***

ATTN: _____

BWHOA ADDRESS: _____

I am the legal owner of the above residence:

NAME of OWNER(s) : _____

EMAIL: _____ **PHONE:** _____

Preferred method of contact: _____

Violation has been remedied as of (DATE): _____

I request additional time until _____

to remedy the violation for the following reasons: _____

I understand that I must notify the Board when completed to dismiss the violation.

I dispute the violation dated _____ for the following reasons:

I request a hearing before an Enforcement Review Panel comprised of three impartial members of the BWHOA. If found to be in violation after an Appeal Hearing, I understand that the BWHOA Board may impose fines beginning on the date of the "Notice to the Homeowner" (page 1 of 2).

The information provided above is, to the best of my knowledge, truthful and accurate.

Signature of Homeowner(s): _____

_____ Date: _____

Homeowner Response Received on (Date): _____

BWHOA Recipient: _____