

Record of BWHOA Enforcement Appeal Hearing **& Review Panel Findings**

NAME of OWNER(s): _____

BWHOA ADDRESS: _____

ALLEGED VIOLATION: _____

Date & Time of Hearing: _____

Location of Hearing: _____

Attendees (other than owners and panel members): _____

ENFORCEMENT PANEL MEMBERS (one must be a Board member and one must not be on the Board):

Name: _____ Signature: _____

Board member? No Yes

Name: _____ Signature: _____

Board member? No Yes

Name: _____ Signature: _____

Board member? No Yes

Witnesses, testimony, evidence, documentation and/or photos provided (attach):

FINDINGS OF THE ENFORCEMENT REVIEW PANEL:

- No violation occurred.
- Violation occurred but has been adequately remedied.
- Violation occurred and has not been remedied within the allowed time.
- Owner will have until _____ to remedy the violation and **must notify the board in writing** when completed.
- The Board and/or the Enforcement Panel members recommend the following penalty:

OTHER FINDINGS AND RECOMMENDATIONS OF THE REVIEW PANEL: _____

- Owner agrees with the findings of the Review Panel as noted above.
- Owner agrees with the recommendations of the Review Panel as noted above.
- Owner does not agree. Coordinator will present the findings and recommendations of the Panel to the Board of Directors at the next monthly meeting for final action.
- Other: _____

Signature of Owner(s): _____

_____ Date: _____

The information provided above is, to the best of my knowledge, truthful and accurate.

Signature of ARC Coordinator / Board Member:

_____ Date: _____

Please provide photocopies to Owner(s) and BWHOA President, and file original with ARC records

ATTACH ALL RELEVANT SUPPORTING DOCUMENTATION BEFORE FILING WITH ARC RECORDS