

**Mariposa East
Public Improvement District**

SPECIAL MEETING

May 23, 2019
2:30 p.m.

MEMBERS PRESENT:

Jack Eichorn, Chairman
Bryson Frazier, Treasurer
Timothy P. Brislin, Board Member (by phone)
Penelope T. Knipps, Board Member
Brian T. McCarthy, Board Member (by phone)

MEMBERS ABSENT:

None

OTHERS PRESENT:

John Craig, Deputy City Manager
Maria Martinez, PID Board Staff Member
Carl W. Lisberger, Modrall Sperling

CALL TO ORDER

Jack Eichorn, called the meeting to order at 2:32 p.m.

DISCUSSION AND DELIBERATION

1. Approval of Agenda

Penelope Knipps moved to approve the Agenda. Seconded by Timothy Brislin.

The motion carried a vote 4 FOR and 0 AGAINST

YES: Jack Eichorn, Timothy Brislin, Penelope Knipps, Brian McCarthy

2. Approval of Minutes of the Board Meeting held on January 18, 2019

Tim Brislin moved to approve the Minutes of the Board Meeting held on January 18, 2019. Seconded by Penelope Knipps.

The motion carried a vote 4 FOR and 0 AGAINST

YES: Jack Eichorn, Timothy Brislin, Penelope Knipps, Brian McCarthy

3. Nomination and Appointment of Bryson Frazier to the Board of Directors

Tim Brislin made a motion to Nominate and Appoint Bryson Frazier to the Board of Directors by Title of Acting Finance Director. Seconded by Brian McCarthy.

The motion carried a vote 4 FOR and 0 AGAINST

YES: Jack Eichorn, Timothy Brislin, Penelope Knipps, Brian McCarthy

4. Consideration and Approval of Amended Administrative Services Contract with the City of Rio Rancho

Discussion took place on the idea of hiring a permanent full time PID administrator to focus only on PID's and TIDD's to give better service. The increase requested will be from \$5000.00 to \$8000.00. Each of the PID's and TIDD's will be making a similar contribution towards the full time employee. John Craig stated the increase ranges anywhere from PID's with minimal action for 2000.00 up to 35,000 for the most active PID. The increase may go down if new PIDS and TIDDS are formed and there is a provision to negotiate in the contract.

Bryson Frazier made a motion to approve the Amended Services Contract with the City of Rio Rancho. Seconded by Tim Brislin.

The motion carried a vote 5 FOR and 0 AGAINST

YES: Jack Eichorn, Timothy Brislin, Penelope Knipps, Brian McCarthy, Bryson Frazier

5. Consideration and Approval: Resolution No. 2019-01 Open Meetings Act

Tim Brislin made a motion to approve Resolution No. 2019-01 Open Meetings Act. Seconded by Bryson Frazier.

The motion carried a vote 5 FOR and 0 AGAINST

YES: Jack Eichorn, Timothy Brislin, Penelope Knipps, Brian McCarthy, Bryson Frazier

6. Consideration and Approval: Resolution No. 2019-02 Approving Fiscal Year 2020 Preliminary Budget and Special Levy Allocation.

Jerry Wen gave a summary of the preliminary budget report:

- Current delinquency status for Tranche A Special Levy is 11.46%. The commercial parcel (office building) has been delinquent for the last couple of years and represents about 10% of the total levy in the district, the amount delinquent is \$12,172.22. Jerry Wen noted that if they are in bankruptcy they cannot send them a delinquency notice and asked if someone can confirm whether they are or not. Brian McCarthy asked if the PID has the same right as the county in regards to taxes, can the PID file a tax lien on the property. Carl Lisberger stated he would look into these concerns and circle back with the group.
- In Tranche B the delinquency rate is 6.84% and is expected to drop by the time the final budget is complete. The issue may be that payments are still being processed by the county, we had the same issue last year and it dropped by 3%. The same pattern is expected for this year.
- Tranche C has one parcel that is delinquent, this district has historically had zero delinquency rate and by the time the final budget is complete this is expected to be paid.
- The special levy rate is expected to be around the same level as last year's special levy.
- There are 6 disabled veteran owners in Tranche A and 15 in Tranche B, none in Tranche C.

Jack Eichorn inquired on the new Pulte Redondo Beach Project stating that he noticed it wasn't included in the new budget. Jerry Wen asked for a map that shows this new project is in the PID and will look into when it will be included.

Bryson Frazier made a motion to approve Resolution No. 2019-02 Fiscal Year 2020 Preliminary Budget and Special Levy Allocation. Seconded by Penelope Knipps.

The motion carried a vote 5 FOR and 0 AGAINST

YES: Jack Eichorn, Timothy Brislin, Penelope Knipps, Brian McCarthy, Bryson Frazier

7. Board Member Elections

Carl Lisberger discussed with the Board the new PID and TIDD election process that is now on the regular state election scheduled for November 12th, 2019. Penelope Knipps asked how this new law effects non-residents, Carl Lisberger responded that you must be registered to vote in the PID district to qualify to run. John Craig referenced the email from Carl Lisberger summarizing HB407 that details how we got here and what it means for the Board Members eligibility to run. John Craig noted that the terms that are expiring in August 2019 will be up for election in November 2019 and can continue serving on the Board in a holdover status until then. Jeff Eichorn noted we need to get more information on this change and the Board agreed as the new law will have a large effect on who can now be elected to the Board.

8. Other Business

PUBLIC COMMENTS

COMMENTS BY BOARD MEMBERS

ADJOURNMENT


There being no further business to come before the Board, the meeting was adjourned at 3:23 p.m.

Attest



Secretary

Signed



Chairman