



Beacon Hill Townhomes Condominium
Architectural Change Form

Purpose: This form provides a format for the written submission by unit owners to the Beacon Hill Townhomes Condominium Council to effect a change to the interior architecture or the exterior elements of their condominium unit. **ALL CHANGES MUST BE APPROVED IN WRITING PRIOR TO WORK STARTING. UNIT OWNERS ARE RESPONSIBLE FOR OBTAINING ALL REQUIRED PERMITS.**

Unit Number/Court: _____

Work Type: _____ Interior _____ Exterior

Work Description (be specific):

Please provide a rough sketch with the dimensions of the proposed change(s).

Submitted by (please print): _____ Date: _____

Signature: _____

Phone Number: _____ Email: _____

Please submit your request to Council Members:

Dick Stausebach, President
7 West Court
dstausebach.bhtc@gmail.com

Terri Lacoﬀ, Treasurer
8 West Court
tlacoﬀ.bhtc@gmail.com

Charlene Bunnell, Secretary
208 East Court
cbunnell.bhtc@gmail

Tim Panfile
103 Center Court
tpanfile.bhtc@gmail.com

Information below to be completed by BHTC Council

Received by: _____ (Date)

Plan: _____ Approved _____ Not Approved _____ (Date)

Signature: _____ Print Name: _____