

**Marston Shores Homeowners Association**  
**Minutes**  
**August 19, 2020**

The regular monthly meeting of the Marston Shores Homeowners' Association was held via Zoom on August 19, 2020. Board members present were Michele Salisbury, Jean McDonald, Mike Sims and Margaret Clarke. Brian Reid represented Management & Maintenance, Inc. Homeowners present were Deb and Vern Bullard, Jim and Jeannette Carpenter and Sandra Hagman.

Mike Sims called the meeting to order at 4:02 p.m. and welcomed the owners to the meeting. The Board officers changed – Mike Sims is now President, Michele Salisbury is Vice-President and Jean McDonald is Secretary. Margaret is member-at-large. There is one opening that was not filled at the Annual Meeting – the Board can appoint someone onto the Board if they can find someone willing to volunteer.

The Board reviewed the June 2020 minutes. Salisbury motioned to approve the minutes; McDonald seconded; vote was unanimous.

**COMMITTEE REPORTS**

**Architectural Control Committee**

Benner - #39 – requested the installation of pavers for a sitting area. The ACC approved if they fill out and sign a Restrictive Covenant Endorsement. The Board approved – Salisbury motioned; McDonald seconded; vote was unanimous.

Mullen - #23 – requested installation of a hot tub. The ACC approved contingent upon the submission of a particular unit when it is selected, and having the electrical work professionally installed. The Board approved – Salisbury motioned; McDonald seconded; vote was unanimous.

Meier - #46 – Owner is requesting permission to install temporary fencing on her decks for her cats. The ACC approved conditioned on (1) it is up six months or less per year; (2) the PVC posts shall be painted to match the deck; (3) the owner continue to search for a better solution, since this is not an attractive arrangement. The Board approved – Salisbury motioned; McDonald seconded; vote was unanimous.

Mullen - #23 – requested white rock and pavers in the space next to the patio. The ACC approved as long as the cost is incurred by the owners. The Board approved – McDonald motioned; Salisbury seconded; vote was unanimous.

Ambler - #43 – requested new skylights. The ACC was not sure approval was needed, since it was a replacement of existing skylights. Michelle will get the replacement information from Jerry Schafer, and it will be provided to the ACC. Brian Reid will write Ms. Ambler and let her know whether she can proceed with new skylights after discussing.

Mahoney/Kulbe - #24 – requesting a new screen door, similar to the one they have. The ACC determined no approval is necessary for this change.

### **Decks**

The deck structure was determined to be unstable, so TNT Construction bid to do additional work on the front deck at #35. The additional cost will be \$2,085.00. The Board approved – McDonald motioned; Salisbury seconded; vote was unanimous.

### **Maintenance**

Cement replacement is done; the caulking still needs to be done. Hank is missing a section of cement due to some issues with a phone line; they also need to clean up at the Sims' house.

There are still areas that have blistered paint that is under warranty that needs to be addressed. Brian will contact Larry for an update.

Another sewer line collapsed at #42 – the cost for the repair this time is \$6,500.00.

**Landscaping** – The Landscape Committee toured and made a list of work to be done. The committee walked with Brian and did a work order. Mike from Management & Maintenance, Inc. will get the work done in the next month.

### **FINANCIAL STATEMENTS**

The Association ended July 2020 with \$142,376.79 in cash. The Association is currently \$6,147.88 over budget through July 2020 due to overages in sprinklers and legal fees. The Board approved the financial statements – McDonald motioned; Salisbury seconded; vote was unanimous.

Michelle reminded Brian she needs a copy of the snow contract.

### **OWNERS' FORUM**

No owners responded at the owners forum.

There being no further business, the meeting was adjourned.

Respectfully submitted,  
Brian Reid, Managing Agent