

## **License Plate Reader (LPR) Camera System Policy**

Paradise Hills HOA (PHHOA) has contracted with Flock Group, Inc. to deploy outdoor cameras that read and record license plates and record images of the rear of vehicles entering and exiting the neighborhood at the public intersection of Highway 40 and Paradise Road.

### **Access**

The PHHOA Board of Directors adopts the following policy for the handling of video footage and license plate data captured by the cameras:

- PHHOA does not provide security services or surveillance. Footage from Flock Group cameras shall not be actively monitored by anyone.
- Authorized agents (maximum of two, designated annually by Board action) may review video footage and vehicle data, but only in event of a complaint of potential illegal activity in the neighborhood, and only for a reasonable time before and after the incident. Such information may only be viewed by an authorized agent or the Jeffco Sheriff's Department or other law enforcement agencies. PHHOA will not provide video or other footage in response to owner records requests.
- Footage from Flock Group cameras will be stored in the cloud (AWS) under Flock's control and security protocols, for a rolling period of 30 days. Any footage older than 30 days will be automatically and permanently deleted. However, in the event of potential illegal activity, footage for the relevant time frame may be downloaded for extended storage.
- Residents of the community may submit a written request to the Board via ([paradisehillsboard@gmail.com](mailto:paradisehillsboard@gmail.com)) to have footage transmitted by the Board to law enforcement agencies. Access to video footage of license plate data is limited to the authorized agent(s) and law enforcement agencies, and not to individual owners. The request should include the following information.
  - Police report number and contact information
  - Timeframe of incident
  - Description of incident
- The Board will also have access to other data that may be available from Flock which does not include vehicle-specific information (such as traffic counts / traffic analysis).

### **Warnings**

- The existence of the cameras should NOT be relied upon by any individual for safety or security. Individuals are encouraged to take additional precautions to ensure the safety of their property.
- PHHOA and Flock Group are NOT law enforcement agencies and are not in position to undertake law enforcement activities. Any illegal activity should be reported to law enforcement immediately for investigation
- PHHOA makes no representations or warranties that the data captured by Flock Group will deter, eliminate, lessen, or mitigate criminal activity in PHHOA

Opt-out

Paradise Hills residents may choose to have their vehicles designated as “resident”, or excluded from any video footage or license plate data by submitting their name and license plate numbers at:

<https://admin.flocksafety.com/register/resident/ea9b622b-5ff5-4be6-b999-84ce9dccea95>

Residents without internet access who wish to have their vehicles so designated may submit this information to the administrator(s) at the PHHOA mailing address.

Residents are encouraged to submit their vehicles for exclusion as this will reduce the volume of data for law enforcement to review in event of an incident.