

Dower, Michael [PROCESS/MMI/BOUL]

From: Dower, Michael [PROCESS/MMI/BOUL]
Sent: Tuesday, December 23, 2008 3:31 PM
To: 'McGee, Mark'; Ken Huson (khuson@comcast.net); Lynn Hargrove (lynndh53@yahoo.com); Tom Smith (tsmith@tristategt.org); Craig Sheard (sheardc@comcast.net)
Subject: Meeting Minutes

Date of Meeting: Monday 23.Dec.2008
Attendees: Mike Dower, Craig Sheard, Mark McGee, Tom Smith, Earl Sterkel, Lynn Hargrove, Ken Huson
Topic: Sewer Plant Committee Progress

Details:

- Earl gave us copy of his most recent operator certs, and explained that the extension from Betsy Beaver was verbal, not written. Mike will communicate this to the state engineer.
- We received in the mail paper copies of the flowmeter cal certs for years 2006, 2007, 2008. These were inaccurate however, because they refer to the wrong size of flume. Mike will contact calibrator to get corrected reports, then share with the state engineer.
- We spent most of the time working on the response letter (draft copy attached).
- Tom mentioned that the annual meeting (scheduled for 20.Jan) will have to be moved, since it's closer than 30 days. Mike consulted with the other board members. Denise and I re-read the covenants and bylaws. We believe the correct requirement is actually 15 days, not 30 days. On page 5 of the covenants, section d requires 30 days ONLY IF we are proposing a special assessment for vote. We plan instead to repay our reserves through annual assessment (billed quarterly), and NOT a special assessment. Therefore, we believe that the relevant section is on page 4 of the bylaws, section 4.f, which requires 15-day notice. If this logic sounds incorrect to any of you, please let us know and let's keep this thread of conversation going. I don't want to screw up the meeting rules.

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