

Crescent Forest Architectural Modification Application

Rev 04/21/2015 (Page 1 of 2)

Please complete this application when planning any modifications to your existing home and property. This form and any attachment(s) enable the Architectural Review Committee (ARC) to serve you better by having a clear understanding of your proposed changes. Help make it easy for us to approve your project – Please include all requested items.

Homeowner's Name (Print Name) _____ **Lot #** _____
Crescent Forest _____
Home Phone _____

Please check all proposed architectural modifications that apply:

- | | |
|--|--|
| <input type="checkbox"/> Building Addition(s) | <input type="checkbox"/> Roof Replacement |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Landscape Improvements |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Other (Please specify below) |
| <input type="checkbox"/> Swimming Pool or Spa | _____ |

Describe the proposed modifications: (Please provide all applicable plans, blueprints, dimensions, sketches, surveys, permits and a copy of the contractor's current license and proof of insurance as a separate attachment.)

When do you plan to: Start _____ **Complete** _____

Who is doing the work? (contractor name or home owner) _____

How do you plan to get rid of trash? _____

Neighbor Awareness: Are all of your adjacent neighbors (next door, across street, behind, etc.) aware of the proposed modification to your home/property? YES NO

The checklist below can help expedite the approval process; however, it does not represent all requirements needed for approval nor does it include all home modifications needing approval.

Building Additions

___ Attach dimensioned architectural drawing showing location and size of existing structure and proposed improvements.

___ Identify types of materials (materials used are to match existing materials on home) with finish and colors (attach paint samples).

___ Building Permit

Exterior Painting

___ Provide samples of the approved colors to be used.

___ Area of home to be repainted. List specific changes: main body of house, garage door, special trimming, doors, etc. (any change in color must be noted).

Fencing

- ___ Provide fence color and picture or drawing of fence type.
- ___ Crossbeam structure must not be visible from any street (must face inside).
- ___ No fence will be constructed with an average height of more than six feet above the ground level of adjoining property.
- ___ Fencing is not allowed on easements or to obstruct drainage swales.
- ___ Fencing should be placed a few inches within property line to prevent encroachment problems.

Swimming Pool or Spa

- ___ Must conform to building requirements as required by applicable law.
- ___ Located to the rear of the main structure.
- ___ No above-ground swimming pools shall be erected.
- ___ Pool equipment must not be visible from street (conceal filter systems on side of house with plant hedges or other approved device.)
- ___ Provide detailed plan.
- ___ Color of screen enclosure _____

READ & SIGN

The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations or additions described herein comply with all applicable laws, rules, and regulations, code and ordinances; including, without limitation, zoning ordinances, subdivision regulations and building codes. The Architectural Review Committee shall have no liability or obligation to determine whether such improvements, alterations and additions comply with any such laws, rules, regulations, codes, or ordinances. Any subsequent change to these plans for any reason, including other reviews (County, RRDRRC, etc.), voids this approval and requires resubmission of a new application containing a detailed revised plan change. *I agree not to begin work on improvements until I am notified in writing of the approval by the Management Company (TBPM). I agree to repair any damage caused to my neighbors' property or common area property as a result of this modification.*

Homeowner's Signature

Date

Please Submit to:

Berkshire Hathaway
 Jamie K. Mick, LCAM
 7916 Evolution Way, Ste. 210
 Trinity, FL 34655

Fax: 727-245-6904 Phone: 727-835-3035
 jmick@bhhsflpg.com

PLEASE ALLOW 30 DAYS FOR REVIEW AND APPROVAL.
30 Day Review Period Begins upon Management Company's Receipt of Application.

This section to be completed by ARC Committee:

Approved **Conditional Approval** **Not Approved**

CaseNumber: _____

Explanation: _____

ARC Representative

Date

ARC Representative

Date

Please note that any resubmission of an application begins a new 30 Day review period.