

NOTICE OF REPLACEMENT

(Must be submitted to the HOA not less than 14 days prior to commencement of repair work, except in case of emergency repairs)

Date: _____

To: Board of Directors
Marston Shores Homeowners Association

From: _____
Unit _____

Re: Repairs or Replacement of Existing Homeowner Improvement

This memo is to inform the Homeowners Association that I/we will be performing repair or replacement of the existing homeowner improvement described below. The work will comply with the following requirements:

1. The work will be similar in design, style, appearance, and color of the existing homeowner improvement.
2. There will be no addition or expansion of the existing homeowner improvement.
3. I/we acknowledge our continued obligation to maintain the repaired/replaced improvement in accordance with Article 4. Sections 4 and 5 of the Marston Shores Covenants, Conditions, and Restrictions, and the provisions stated on the Association’s standard Request for Approval of Homeowner Improvements.

Description of existing improvement to be repaired or replaced (attach supporting documentation if applicable):

Other conditions:

If the Board of Directors determines that the proposed work represents an expansion in scope or change in appearance of the existing improvement, the board will notify the homeowner in writing within seven days after receipt of the memorandum, and submission of the standard Request for Approval of Homeowner Improvements will be required.